Dear Volunteer Applicant,

Thank you for your interest in volunteering at The Children’s Hospital of San Antonio! Please review the requirements below and submit your completed application and reference forms to lyndsey.paulson@christushealth.org.

Requirements for Volunteering

- Volunteers must be 18 years old or older (unless applying for our Junior Volunteer Program)
- Submission of a completed application (includes two references)
- Completion of formal interview
- Consent to and pass a required background check
- Completion of required health screening
- Completion of all required volunteer forms
- Completion of general volunteer orientation
- Completion of orientation in assigned service area
- Agreement to volunteer for 100 hours
- Volunteers must receive the Flu and COVID-19 vaccines and wear a mask when at the hospital

After successful completion of the application process, you will be contacted for an interview. Thank you for your interest in sharing your servant heart with our patients and families!

Sincerely,

**Lyndsey Paulson**

Lyndsey Paulson
Director, Child Life and Child Development Services
Adult Volunteer Application

Name: ____________________________

First          Middle          Last

Address: ____________________________________________

Street          City          State          Zip

Phone: (_____)_______________________ Cell: (_____)_______________________

E-mail: ____________________________________________

Date of Birth: (mm/dd/yr): ___________ Social Security Number: _____________

Work Status: _____employed _____retired _____unemployed _____student

Current or previous place of employment: ____________________________________________

Does your employer match your hours with a donation? _____yes _____no

________not sure

In an emergency, please notify:

Name: ____________________________ Relationship: ____________________________

Cell Phone: (_____)_______________________

How did you hear about our volunteer program?

_____ Friend _____ Website _____ Social Media

_____Other (please specify): ____________________________

Work/Volunteer Experience:

_____Administrative _____Clerical _____Computer

_____Nursing _____Marketing/Public Relations _____Teaching

_____Arts/Crafts/Music _____Retail/Merchandising

_____Other: ____________________________

Information for service area placement:

Are you able to push a wheelchair? _____yes _____no

Are you able to be on your feet for four hours? _____yes _____no

Do you have a service area preference? _____yes _____no

If yes, please provide information: ____________________________

Continued on next page
Adult Volunteer Application - Continued

Have you ever committed, been convicted of, pled guilty to, or pled nolo contendere to a felony or misdemeanor?  ____no  _____yes, please explain ____________________________

Personal References: Please instruct two [2] persons to complete the attached personal reference forms. Do not include relatives. You may use employers, co-workers, teachers, etc. Return with the application.

What do you hope to gain from your volunteer experience? ____________________________

______________________________

The information provided in this application is true in all respects, without any willful omissions. I understand that if this application is false in any way I will be dismissed without notice regardless of when the false information is discovered.

As volunteer at The Children’s Hospital of San Antonio/CHRISTUS Health, I:
• Am at least 18 years of age
• Agree to attend the volunteer orientation and train until I am competent to perform the required duties
• Agree to comply with all the rules and regulations of the hospital and Volunteer Services
• Understand that I may be dismissed from my duties for willful wrongdoing or negligence and/or performing duties outside of my service guidelines
• Agree to call my department supervisor or volunteer coordinator as soon as possible when I have scheduling changes
• Agree to purchase and wear the required uniform during volunteer duties/trainings
• Agree to commit to at least 100 volunteer hours in the initial year from the start date
• Agree to complete a tuberculosis screening and annually thereafter
• Agree to receive the flu vaccine annually
• Agree to receive the COVID-19 vaccine
• Agree to complete annual volunteer competencies

Continued on next page
Adult Volunteer Application - Continued

Confidentiality Agreement

It is the belief of The Children’s Hospital of San Antonio/CHRISTUS Health that all medical, financial, and personal information pertaining to a patient is confidential and is protected from unauthorized viewing, discussion, and disclosure. Therefore volunteers may look at, use, or disclose patient information ONLY as it relates to the performance of their duties. Any unauthorized viewing, discussion, or disclosure will provide grounds for immediate dismissal. Whenever it is questionable as to what information is confidential, it is your responsibility to discuss the matter with your supervisor before any breach of confidentiality occurs.

I hereby acknowledge and understand that, as a volunteer at The Children’s Hospital of San Antonio/CHRISTUS Health, I am not an employee of CHRISTUS Health or its entities or entitled to any pay or benefits.

I acknowledge and have read the statements above and agree to abide by the expectations of the Department of Volunteer Services and The Children’s Hospital of San Antonio/CHRISTUS Health.

I certify that all information set forth in this application submitted to The Children’s Hospital of San Antonio/CHRISTUS Health Volunteer Services is true, correct, and complete.

Signature: ________________________________ Date: ___ / ___ / _____