

Student/Faculty Orientation Process Overview

Student Processing Procedures

Student experiences are approved through the student's university/college/school and the CHRISTUS Santa Rosa Health System's Nursing Service Education Department, also known as Clinical Education.

Completing Student Orientation

At least one week prior to arriving at the CHRISTUS Santa Rosa Facility or Children's Hospital of San Antonio the student, and faculty if on-site, must complete the following on-line orientation modules. Faculty, whether on-site or not, must complete the Faculty Forms located at www.christussantarosa.org/students .

Student Orientation is valid for a period of 12 months – students returning in less than 12 months only need to have their faculty send the faculty forms on this site. If it has been 12 months or longer and you are returning as a student , or faculty who will be on-site, you must complete the required Student Orientation, Student/Faculty Orientation Acknowledgement and required Faculty Forms.

All Faculty with students on site must also complete the following Faculty Forms with each rotation and email to dottie.whitt@christushealth.org or fax to (210) 704-3299:

- Notification of Student Clinical form and
- Verification Form

Optional Forms are:

- [Student & Faculty Computer Access Form](#) (it takes about 5 days to process this request once it is entered into the system, so it should be submitted at least 10 week days prior to the student computer orientation)
- [Faculty Pyxis Form for Nursing Instructors](#)
- [How to access Nursing Documentation computer training](#) (this form is informational for faculty and students and does not need to be returned)
- [Student Nurses](#) – This policy delineates the relationship between the student, their clinical instructor and the CHRISTUS Santa Rosa Health Care Staff.